

# Proctor Approval Form - Online Classes for David Gilliam

## I To be completed by Student

### Student Contact Information

Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Semester and Year \_\_\_\_\_

Online Math Course Name \_\_\_\_\_ Course Number \_\_\_\_\_

### Please Select a Testing/Proctoring Method to be submitted for approval (Pick one)\*:

- Instructor Proctored Exam in the Mathematics Department at Texas Tech (free)
- Academic Testing Service Texas Tech (\$20 per test)
- NCTA or licensed private testing service (charges vary)
- A military Learning Center or military officer of a higher rank than the student

Fill in the proctors or testing center directors name and organization (e.g., Instructors Name (David Gilliam), Academic Testing Service Name, Sylvan Learning Center, etc.):

Proctor/Testing Center Director Name \_\_\_\_\_

Organization Name \_\_\_\_\_

## II To be completed by Proctor or Testing Center Director

(Note: Students choosing Instructor Proctored Exam (first choice above) can stop here. )

_____	_____
Proctor/Testing Center Director Name	Area Code/ Phone Number
_____	
Organization	
_____	
Address	City/State/Zip
_____	
Email Address	

I certify that (for the student named above): (1) I do not have any conflict of interest; (2) I agree to serve as an exam proctor subject to the testing guidelines. The information in Section II is correct to the best of my knowledge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*Since many students live near Lubbock, I expect that most students will select the first box, i.e., to take the instructor proctored test at one of the two times on Friday or the one time on Saturday of the exam week. You will be allowed to change this later if circumstances change.