CRITERIA FOR PROMOTION AND TENURE IN THE DEPARTMENT OF MATHEMATICS

It is the policy of the Department of Mathematics to base promotions on a three-fold criterion: Teaching, Research and Service.

PROMOTION TO ASSOCIATE PROFESSOR:

The criterion for promotion to Associate Professor in the Department of Mathematics is a creditable record in the areas of teaching, research and service, with demonstrated excellence in at least one of these areas, usually that of research.

PROMOTION TO FULL PROFESSOR:

The criterion for promotion to Full Professor in the Department of Mathematics is an outstanding record of professional accomplishments. An individual is to be judged on the quality of his/her total professional development and accomplishments.

TENURE:

An Assistant Professor who is being considered for tenure will also be considered for promotion unless there are extraordinary circumstances for not doing so. A faculty member who is being considered for tenure and promotion will be judged on the basis of the promotion criteria for the position which he or she is being considered. A faculty member, who holds a position higher than Assistant Professor, being considered for tenure only, will be judged on the basis of the promotion criteria for the position he/she holds and his/her potential for being promoted, if appropriate.

PROCEDURE FOR PROMOTION AND TENURE:

Each untenured faculty member will be reviewed by the Executive Committee' once every year. A copy of this review will be given to the faculty member and a copy will be placed in the faculty member's permanent file in the department. Faculty being considered for promotion or tenure will consult with the chairperson. After a decision has been reached to go forward with promotion or tenure, a dossier will be prepared, under the direction of the chairperson with the candidate's help and knowledge. This dossier will be made available to the appropriate faculty and a secret, written ballot will be returned to the chairperson. The appropriate faculty for tenure consideration are all tenured faculty in the department. The appropriate faculty for promotion consideration are all faculty who hold the position, or higher, for which the faculty member is being considered.

Outside letters shall be solicited by the chair concerning the quality of research of the candidate, and, where appropriate, the chair shall solicit letters concerning the quality of teaching and professional service. The outside reviewers will be selected by the chair in consultation with the candidate, and when appropriate, in consultation with senior faculty in the candidate's area of research. The chair shall obtain at least three and at most five outside letters concerning the quality of the candidate's research.