Course Information
Math 3350–02
Fall 2003

Instructor: Prof. Lance Drager

September 7, 2003

Instructor: Prof. Lance D. Drager. Office: Math 236. Office Phone: 742–2580 Ext.242. If you let the office phone ring long enough, you’ll get me or a voice mail system you can leave a message on. My e-mail address is: drager@math.ttu.edu. From time to time I will post class materials on my website, which is http://www.math.ttu.edu/~drager.

Office Hours: Office Hours: MWF 1:00–2:00, 3:00–4:00. I am often in my office at other times. You can come by outside of formal office hours; I’ll usually have time to talk to you. Please feel free to come by if you need help.


Calculator: The use of a scientific calculator will be assumed on all homework, quizzes and exams.
Grading: The grading will be based on the following.

1. Written Homework Assignments and/or in-class quizzes.

2. 3 in-class (full period) exams.

3. The Final Exam (NOT Departmental).

Exams will be announced well in advance. Quizzes will take only part of the class period and will be announced at least one class in advance. The in-class exams and the final exam will all be equally weighted. I will drop the lowest of the four exams (hence, the grade on the final could be dropped).

The Homework assignments and quizzes will count for 15% of the final grade, and the exams will count for 85%.

For each exam or assignment, I (or the TA) will determine a grade range for the A’s, B’s, C’s, D’s and F’s. I will then linearly rescale the grades in the A range to the interval [90, 100], the grades in the B range will be rescaled to the interval [80, 89], and so forth.

At the end of the course, I will simply average the grades and assign letter grades with cutoffs 90% for A, 80% for B, 70% for C and 60% for D; I might lower these a little, but not much. Thus, with this system, you can determine your standing at any time.

For example, consider a hypothetical exam with the raw scores as in Table 1. The grade ranges might hypothetically be chosen as indicated. The numerical
scores would then be rescaled as indicated in the table, using the formulas on the right and then rounding to the nearest point. The grade rescaling function would be as graphed in Figure 1. (The idea is that a score that was, say, halfway between the B and C cutoffs should wind up halfway between 70 and 80. If you have any questions ask me. I’m just getting the details on record here.)

**Final Exam:** The final exam is on Friday, December 12, 1:30 to 4:00 p.m., in our regular classroom.

**Class Attendance:** I will not count attendance toward the grade. Remember that many studies show that skipping class leads to lower grades.

Remember, you are responsible for all material covered in class and all announcements made in class. If you have to miss a class, you should check with me or a classmate to see what happened.

**Makeups:** If you miss an exam you can, at your option, take that as the exam score to be dropped. If you are absent from an exam and have a legitimate excuse, I will give a makeup exam.

**Identification:** You should be prepared to show your Texas Tech picture ID at any exam.

**Accommodations for Disabilities:** Any student who, because of a disability, may require special arrangements in order to meet course requirements should contact the instructor as soon as possible to make necessary accommodations. Students should present appropriate verification from Disabled Student Services, Dean of Students Office. No requirement exists that accommodations be made prior to completion of this approved University process.
Religious Holy Days: Texas House Bill 256 requires institutions of higher education to excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day. The student shall also be excused for time needed to travel. The institution may not penalize the student for the absence and allows the student to take an exam or complete an assignment from which the student is excused. No prior notification of the instructor is required.